

## Terms and Conditions

- A provisional booking must be confirmed **with a booking form and a deposit within six weeks** otherwise the booking is no longer secure and the dates may be offered to another group.
- A deposit is non-refundable in the event of a cancellation.
- Full fees will be charged for cancellations made less than six weeks before the date of the visit. Half fees will be charged for cancellations made less than 26 weeks before date of the visit.
- The balance of the fees is due on departure, payable by cash, cheque or BACS. Please make cheques payable to Letton Hall Trust.
- By signing the booking form you are agreeing to pay at least the minimum fee outlined for the venue booked even if your guest numbers subsequently fall below minimum numbers.
- For group bookings, we are unable to make reductions for people who do not stay for the whole event.
- Groups will be liable for the cost of any damage caused to the centre and property therein.
- We recommend that group leaders consider taking out insurance to cover damage or personal injury sustained whilst on the premises and the possibility of cancellation charges.



# 2017 TARIFF

<b>VENUES</b>	<b>Weekend</b> 4pm Friday – 5pm Sunday	<b>Mid-Week Term Time</b> 3 night stay 4pm arrival - 10.30am departure	<b>School Holiday</b> 3 night stay 4pm arrival – 10.30am departure	<b>Deposit</b>
<b>SELF CATERED</b>				
<b>The Hall</b> Adult (13 yrs +) Child (4-12 yrs) Minimum Charge based on 46 adults	£49.00 £24.50 £2254.00	£59.00 £29.50 No minimum	£73.50 £36.75 £3381.00	£400.00
<b>The Stables</b> Adult (13 yrs +) Child (4-12 yrs) Minimum Charge based on 30 adults	£41.00 £20.50 £1230.00	£49.00 £24.50 No minimum	£61.50 £30.75 £1845.00	£250.00
<b>Whole Site Exclusive use</b> Adult (13 yrs +) Child (4-12 yrs) Minimum Charge	£47.00 £23.50 £3807.00	£56.50 £28.25 Call to discuss	£70.50 £35.25 £5710.50	£650.00
<b>CATERED</b>				
<b>The Hall</b> Adult (13 yrs +) Child (4-12 yrs) Minimum Charge based on 46 adults	£108.00 £ 54.00 £4968.00	£139.00 £ 69.50 No minimum	£153.50 £ 76.75 £7061.00	£400.00
<b>The Stables</b> Adult (13 yrs +) Child (4-12 yrs) Minimum Charge based on 30 adults	£100.00 £ 50.00 £3000.00	£129.00 £ 64.50 No minimum	£141.50 £70.75 £4245.00	£250.00
<b>Whole Site Exclusive use</b> Adult (13 yrs +) Child (4-12 yrs) Minimum Charge	£106.00 £ 53.00 £8586.00	£136.50 £ 68.25 Call to discuss	£150.50 £ 75.25 £12190.50	£650.00

NB. We reserve the right to modify prices in the event of significant rises in the cost of living or external factors beyond our control.

OTHER ACCOMMODATION	
<b>Norfolk Wing</b> As an independent booking	£24.00 per person for 1 night £44.00 per person for 2 nights £60.00 for 3 nights £16.00 per night thereafter
<b>Norfolk Wing</b> As an extension to the <b>The Hall or The Stables</b>	£100.00 surcharge unless extra rooms required due to the size of the group or ground floor bedroom(s) required for disability / medical reasons.
<b>Tents/Caravans/ Motorhomes</b> As additional accommodation	£26.00 per adult / £13.00 per child per weekend (or £13.00 per adult / £6.50 per child per night) after the venue minimum has been met.

DAY VISITORS	
<b>Day Visitor</b> In conjunction with self- catered residential group	Adult £10.50 Child £5.25
<b>Day Visitor</b> In conjunction with catered residential group	Adult £12.50 + meal charges Child £6.25 + meal charges
<b>Day Conference Visitor</b> Non – residential group	£12.50 self-catered £25.00 catered – refreshments and 2 course lunch

ACTIVITIES		
Please book in advance	Cost	Other Information
<b>Go Karting Session</b> Mon – Sat, 9am – 1pm ONLY	£105.00 per hour (Non-residential groups – £125.00 per hour)	Led by Letton Hall Staff plus leader/parent involvement marshalling the track. Children must be 10 yrs old or over Up to 20 people per hour
<b>Pedal Karting Session</b>	£20.00 per hour (Non-residential groups – £25.00 per hour)	Leader/parent supervision required. For children 5+ yrs old Up to 20 people per hour
<b>Archery or Air Rifles</b> Outside Provider, subject to availability	£170.00 per 2 hour minimum session (Non-residential groups - £190.00 per 2 hour min session)	Children must be 7+ yrs old Written parental consent required for AIR RIFLES for under 18s. Up to 20 people per hour

- The self-catered rate reflects the expectation that the venue will be cleaned before departure.
- Alternatively, you can ask us to clean for you for an additional fee – please enquire.
- Arrival and Departure times as stated, except by prior agreement.
- Prices include VAT (where applicable).
- Children 0 – 3 years are free of charge.
- Discounts for 4 nights or more - please enquire.
- Please see separate tariff for Schools Groups.