

Assistant Centre Manager

£16,000 with accommodation (2 bedroom flat)
Accountable to the Centre Manager

Letton Hall is a Grade II* listed building and was the first domestic commission of the architect Sir John Soane. It was built between 1783 and 1789 and is a significant landmark in the mid-Norfolk countryside. For many years Letton Hall was a family home and the heart of a farming estate, it was purchased in the 1970's for use as a Christian Conference Centre and is now owned and managed by the Letton Hall Trust.

As a result of reorganisation and restructure and in order to move Letton Hall to the next phase of development we are looking for an Assistant Centre Manager to work alongside the Centre Manager to bring about the short, medium and long term plans.

This job will suit an experienced and well organised individual who is willing to be part of a team.

This post would ideally suit someone with experience of Christian Residential Centres or other suitable background, involving the delivery of a broad range of services, handling operational and people issues. If you have the leadership qualities and communication skills essential for a role at this level and you feel that God may be prompting you to move on, we are keen to further explore this opportunity with you.

Applicants must be able to demonstrate a strong commitment to our Christian ethos, working principles and vision. It is also a requirement, in terms of the Equality Act 2010, that the post-holder demonstrate a personal faith in Jesus Christ.

Basis of Faith of the Evangelical Alliance

The Letton Hall Trust affirms the Evangelical Alliance Statement of Faith. We ask all candidates to confirm that they hold beliefs that fall within these statements.

For further information please contact
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Closing date 18 May 2018
Interviews to be arranged
Please provide CV and covering letter